

**GOVERNING BODY MEETING**

**On 13<sup>th</sup> August 2018 in the IQAC Hall**

**Ch.S.D.St.Theresa's College Degree Campus, Eluru.**

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## GOVERNING BODY MEETING

On 13<sup>th</sup> August 2018 in the IQAC Hall

Ch.S.D.St.Theresa's College Degree Campus, Eluru.

The Meeting of the Governing Body, Ch.S.D.St.Theresa's Autonomous College for Women, Eluru, was held on 13<sup>th</sup> August, 2018 at 11.00 a.m. in the IQAC Hall of the Degree Campus.

The members were present.

- |                           |                                   |
|---------------------------|-----------------------------------|
| 1. Sr.Ernestine Fernandes | - Provincial Superior & President |
| 2. Sr.M.Lourdu Mary       | - Correspondent & Superior        |
| 3. Dr.Sr.Mercy P          | - Secretary & Principal           |
| 4. Dr.K.Prameela          | - Government Nominee              |
| 5. Dr.Purabi Panwar       | - U.G.C. Nominee                  |
| 6. Dr.K.Ramaneswari       | - University Nominee              |
| 7. Sr.K.Showrilu          | - Member                          |
| 8. Dr.Sr.Marietta D'Mello | - Member                          |
| 9. Sr.P.Sunila Rani       | - Member                          |
| 10.Sr.M.Susheela          | - Member                          |
| 11.Sr.M.Inyasamma         | - Member                          |
| 12.Dr.Fr.G.A.P.Kishore    | - Educationist                    |
| 13.Dr.R.V.S.K.Reddy       | - Citizens' Representative        |
| 14.Mrs.T.Rohini Kumari    | - Staff Representative            |
| 15.Dr.N.Nagavardhanam     | - Staff Representative            |

### Item No. I – Prayer

The Governing Body Meeting commenced with a prayer led by Dr.Sr.Marietta D'Mello, the Director of P.G. Courses.

### Item No. II – Welcome

Dr.Sr.Mercy P, the Principal and Secretary accorded a warm welcome to all the members.



### **Item No. III - A brief Review of the activities of the academic year 2017-18**

Dr.Sr.Mercy P, the Principal presented a brief outline of the academic activities of the year 2017-18 (Enclosed).

### **Item No. IV – Change of Correspondent – Approval of new Correspondent**

The Principal informed the members that Sr.Ernestine Fernandes, the Correspondent, Ch.S.D.St.Theresa's Autonomous College for Women, Eluru was appointed by the Apex body of the Congregation as the Provincial Superior of the newly erected East Indian Province of the Immaculate conception. Sr.M.Lourdu Mary has been appointed by the Provincial Superior as the New Correspondent of Ch.S.D.St.Theresa's College for Women, Eluru w.e.f. 01.06.2018. Hence, it is resolved as follows:

“It is resolved and ratified to approve the appointment of Sr.M.Lourdu Mary as New Correspondent of Ch.S.D.St.Theresa's Autonomous College for Women, Eluru in place of Sr.Ernestine Fernandes. It is also resolved that Sr.M.Lourdu Mary assumed charge and discharging her duties as Correspondent w.e.f. 01.06.2018.”

### **Item No. V - Presentation of the minutes of Academic Council Meeting 2017-18 for ratification**

Sr.P.Sunila Rani, Controller of Examinations and Secretary, Academic council presented the minutes of the Academic Council 2017-18 and requested for ratification. (Enclosed)

‘It was resolved to ratify and accept the minutes of the Academic Council for the year 2017-18’.

### **Item No. VI - Presentation of the minutes of Finance Committee for ratification**

Sr.M.Inyasamma, the Superintendent presented the minutes of the Finance Committee Meeting 2017-18 and presented the budget estimation of the year 2018-19.

“It was resolved to ratify and accept the minutes of the Finance Committee Meeting and the Budget Proposal of 2018-19”.



## **Item No. VII - Sanction of Leave**

Dr.Sr.Mercy P, the Principal informed the members that the following Staff members were sanctioned leave on genuine grounds and requested the members to ratify the sanction of leave.

1. Mrs.T.Aruna Kumari, Office Subordinate was on Commuted Medical Leave from 16.06.2017 to 15.07.2017, 11.11.2017 to 22.11.2017 and again from 02.12.2017 to 03.01.2018. It was ratified.
2. Mrs.V.Sarada Devi, Steno Typist was on Commuted Medical Leave from 16.07.2017 to 15.09.2017.
3. Dr.K.V.Padmavathi, Lecturer in Home Science was on Commuted Medical Leave from 08.09.2017 to 24.09.2017 and again on Half Pay Leave from 12.10.2017 to 28.03.2018.
4. Dr.N.Thripura Sundari, Reader in Telugu was on Commuted Medical Leave from 07.11.2017 to 30.11.2017.
5. Mrs.E.Flowrence Lizy, Record Assistant was on Commuted Medical Leave from 02.12.2017 to 18.12.2017.
6. Mr.Ram Bahadur SM, Watchman was on Commuted Medical Leave from 01.01.2018 to 02.02.2018 and again from 16.06.2018 to 06.07.2018.
7. Dr.R.Madhavi, Reader in English is on Earned Leave from 16.07.2018 to 11.10.2018.

It was ratified and resolved to sanction Leave to the above members.

## **Item No. VIII - Information about the Retirement of Staff**

Dr.Sr.Mercy P, the Principal informed the members that Mrs.D.Brahmeswari, Lecturer in History is retired from her services on 30.11.2017 A.N., Dr.N.Thripura Sundari, Reader in Telugu and Dr.A.U.Durga Devi, Reader in Commerce retired on 31.07.2018 A.N.

Mrs.I.Vyakula Kumari, Record Assistant has retired from her services on 30.06.2018 A.N.

She also informed the members that Mrs.E.Flowrence Lizy, Record Assistant will be retiring from her services on the afternoon of 31.08.2018.

The College Management thanks them for their long dedicated service and wishes them a peaceful retirement life.



### **Item No. IX - Development of the College under RUSA**

Dr.Sr.Mercy P informed that the MHRD under Rashtriya Uchahatar Siksha Abhiyan (RUSA) has identified our College as “College of Excellence” on the basis of NAAC grade – A+ and other requirements. Hence our College is selected under component 8 – “ enhancing Quality and Excellence in select autonomous Colleges” of RUSA 2.0 and was sanctioned Rs. 5.00 Crores for enhancing quality of Excellence. The Principal explained briefly about the project proposal that was submitted to MHRD and requested for ratification of the Detailed Project Report (DPR) and the proposals for future developments of the College utilizing the financial assistance of RUSA.

#### **The proposal includes:**

- Starting new P.G. and U.G. Courses
- Twinning Programme with National and International Universities
- Credit transfer programme with National and International Institutions.
- Enhancing Research and Development through Staff and Student exchange programme
- Major Research Projects, Minor Research Projects, Student Projects
- IT Infrastructure development
- Development of T – L – facilities
- Total Quality enhancement of the College
- Mentoring selected RUSA Colleges in East and West Godavari Districts.

The members discussed the project proposal and ratified it.

### **Item No. X - Approval to start New Courses**

The Principal presented the future prospect of starting new courses. As the College has been recognized as College of Excellence under RUSA 2.0, it is required that we start new courses and develop the College. The Principal proposed to start a second section of M.Sc. Clinical Nutrition from 2019-20 due to the great demand for the course. Other courses proposed to start in the years are:



1. M.Com. Accounting and Taxation
2. M.Sc. Statistics
3. MBA Hospital Management
4. MSW
5. B.Sc. Food Technology
6. B.Sc. Agricultural Science

#### **Item No. XI - Institution of New Awards**

It was proposed that Theresian Award of Excellence be given to Staff under the title 'Young Scientist Award' and to the student 'Best Student Project Award' with a cash award of Rs.20,000 and Rs.10,000 respectively.

The Principal informed the members that the new award was instituted by Mrs.S.Anjali, the former Typist of our College for the student who gets the highest percentage in UG Courses from the academic year 2018-19.

#### **Item No. XII - Any other**

- It was proposed by Dr.Sr.Mercy, the Principal to start an academy for Civils Coaching for the students.
- Sr.Ernestine Fernandes, the President proposed to start a Staff Welfare Fund keeping in view the increasing number of unaided Staff.
- Dr.Fr.Kishore suggested that an increase in the salary and Staff Welfare Programmes like Seed money for research, special increment for NET, SLET, Ph.D. etc.
- Sr.Ernestine Fernandes informed about the permission received from Rome to construct the 2<sup>nd</sup> floor of the new hostel building to provide better facilities for NRI students.

#### **Item No. XIII – President's Remarks**

Sr.Ernestine Fernandes, the President congratulated the Principal and the team for the success achieved by the College and recorded the appreciation of RUSA funding which facilitates growth and development.



**Item No. XIV – Vote of thanks**

The meeting came to an end with Vote of thanks proposed by Sr.K.Showrilu.

**Signatures:**

1. Sr.Ernestine Fernandes

*Sr. Ernestine F*

2. Sr.M.Lourdu Mary

*Sr M Lourdu Mary*

3. Dr.Sr.Mercy P

*Dr. Mercy P*

4. Dr.K.Prameela

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5. Dr.Purabi Panwar

*Purabi Panwar*

6. Dr.K.Ramaneswari

*Dr. Ramaneswari*

7. Sr.K.Showrilu

*Sr. Showrilu*

8. Dr.Sr.Marietta D'Mello

*Dr. Marietta D'Mello*

9. Sr.P.Sunila Rani

*Sr. Sunila Rani*

10.Sr.M.Susheela

*Sr. Susheela*

11.Sr.M.Inyasamma

*Sr. Inyasamma M*

12.Dr.Fr.G.A.P.Kishore

*Dr. Fr. G.A.P. Kishore*

13.Dr.R.V.S.K.Reddy

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14.Mrs.T.Rohini Kumari

*T. Rohini Kumari*

15.Dr.N.Nagavardhanam

*N. Nagavardhanam*